

## **Pale Kai Outrigger Membership Policy**

### **Membership Classifications:**

1. **Prospective Paddlers (Non-Members):** People in their first three paddles (Article III, Sect. 3). As stated in the Pale Kai By-Laws (Article III, Sect. 9), there shall be no guarantee of a paddling position in a canoe at any time. All Prospective Paddlers must:
  - a. Submit a signed, completed SCORA Waiver prior to the first paddle.
  - b. Submit a completed Pale Kai Medical and Emergency Information Form prior to the first paddle.
  - c. Pass the Pale Kai Fitness Test (as defined in the Pale Kai Safety Policy) under the supervision of a Pale Kai Coach or recognized steersperson within the first three paddles.
  - d. Demonstrate understanding of the primary objective of Pale Kai (i.e., competitive outrigger canoe racing).
  - e. Comply with any other requirements deemed necessary by a Pale Kai Coach or the Pale Kai Board
2. **Youth Summer / Junior Lifeguard Program Members:** All youth who join Pale Kai for the summer program are restricted to requirements of the junior program and its coaches. Junior paddlers in the summer program do not have voting rights and are only members of the club during the summer program.
3. **New Member:** People in their first year of paddling or those who have not been a Pale Kai Member within the past five years. All New Members must:
  - a. Fulfill the requirements of Prospective Members.
  - b. Submit a signed, completed Pale Kai Membership Form.
  - c. Comply with the policies listed on the Pale Kai Membership Form:
    - i. Have all PKO and SCORA forms and waivers/releases signed and returned prior to any paddling practice or any use of the PKO equipment or facilities.
    - ii. Pay Club membership fees as scheduled by the Board of Directors and stated in the PKO bylaws.
    - iii. Comply with all scheduling, team selection, or any other organizational or instructional decisions made by the PKO Board and/or coaching staff.
    - iv. Be ready, willing, and able to volunteer for equipment maintenance, administrative assistance, race-hosting, and/or fundraising efforts.
    - v. NOT assume or use, borrow, possess, loan, or take command of any equipment/assets that the PKO club either owns or is responsible for, without the express permission of the PKO Board.
    - vi. Respect all PKO equipment and the rights/private property of all PKO members at all times.
    - vii. Have all the privileges afforded by this membership as long as all PKO Bylaws, Rules, Policies, and/or payments are adhered to.
  - d. Read and comply with Pale Kai Safety Manual.
  - e. Receive the sponsorship of a Returning Member or Lifetime Member in good standing prior to the end of their first year.
  - f. Receive the approval of a simple majority of the Pale Kai Board prior to the end of their first year.
  - g. Pay Pale Kai annual membership dues by the due date established by the Pale Kai Board.

- h. Any Prospective Member who applies for Pale Kai membership and has been or is a member of another SCORA club will have fulfilled their obligations to that club as stated in the SCORA By-Laws (Section 3.1) and obtained a release from the prior club available for Pale Kai inspection.
  - i. Understand that it is the intent of Pale Kai that first-year New Members participate in the Pale Kai novice program.
  - j. Demonstrate commitment to the Pale Kai racing effort by racing, giving up seats to racers as requested by coaches, maintaining equipment for racing, etc.
4. **Returning Members:** People who have been a Pale Kai Member within the past five years and have completed all Pale Kai requirements for membership. All Returning Members must:
- a. Have fulfilled the requirements of New Members within the past five years.
  - b. Submit a signed, completed SCORA Waiver prior to the first paddle of the year.
  - c. Submit a completed Pale Kai Medical and Emergency Information Form prior to the first paddle.
  - d. Submit a signed, completed Pale Kai Membership Form.
  - e. Read and comply with Pale Kai Safety Manual.
  - f. Pay Pale Kai annual membership dues by the due date established by the Pale Kai Board (currently April 1).
  - g. Complete a huli drill prior to the first race of the season.
  - h. Demonstrate commitment to the Pale Kai racing effort by racing, giving up seats to racers as requested by coaches, maintaining equipment for racing, etc.
5. **Lifetime Members:** People who have donated a race-worthy canoe purchased with **personal** funds, as defined in the Pale Kai By-Laws (Article III, Sect. 1). In order to paddle, all Lifetime Members must:
- a. Have fulfilled the requirements of New Members.
  - b. Submit a signed, completed SCORA Waiver prior to the first paddle of the year.
  - c. Submit a completed Pale Kai Medical and Emergency Information Form prior to the first paddle.
  - d. Submit a signed, completed Pale Kai Membership Form.
  - e. Read and comply with Pale Kai Safety Manual.
  - f. Complete a huli drill prior to the first race of the season.
  - g. Demonstrate commitment to the Pale Kai racing effort by racing, giving up seats to racers as requested by coaches, maintaining equipment for racing.
  - h. Current Lifetime Members: Bill Hurley, Bob Biddenger, Jamie Nozzi, Jill Urquhart.
6. **Guest Members:** Current members in good standing of any established outrigger canoe club with insurance. All Guest Members must:
- a. Submit a signed, completed SCORA Waiver prior to the first paddle.

- b. Submit a completed Pale Kai Medical and Emergency Information Form prior to the first paddle.
  - c. Provide proof of insurance from their respective club verified by a Pale Kai Coach.
  - d. Understand that the Guest Member continues to paddle at the discretion of a Pale Kai Coach or the Pale Kai Board.
  - e. Understand that if the Guest Member will paddle with Pale Kai for a prolonged time, the Pale Kai Board will establish the dues requirement based on the individual situation.
  - f. No Pale Kai Member shall be a member of another SCORA club concurrently.
  - g. Guest Members may fill a racing seat with Pale Kai when no other paid member is available, but must reimburse Pale Kai for their race seat fee.
7. **Guest Coach:** A visiting coach assisting Pale Kai at the discretion of a Pale Kai Coach or other member of the Pale Kai Board.
- a. Submit a signed, completed SCORA Waiver prior to the first paddle.
  - b. Submit a completed Pale Kai Medical and Emergency Information Form prior to the first paddle.
8. **Racing Registration and Apparel:** Any Pale Kai member who races in a crew with a majority of Pale Kai members in any race will register and race as Pale Kai in the official Pale Kai racing uniform unless prior approval by the Pale Kai Board is obtained.

#### **Revoking Membership and Disciplinary Actions:**

1. If a Member is unable to pass the Pale Kai Fitness Test within a reasonable number of attempts selected by a Pale Kai Coach, membership may be revoked.
2. The Pale Kai Board may revoke a New Member's membership at any time within the first year by simple majority of present Board members due to unfulfilled commitments, complaints, non-compliance with Pale Kai By-Laws or policies, lack of space in club, or upon a Pale Kai Coach's recommendation.
3. Any Pale Kai membership can be revoked for bad conduct as stated in Article XI., Sect. 1 of the Pale Kai By-laws.
4. As stated in the Pale Kai By-laws (Article III, Sect. 9) and application, there is never a guarantee of a paddling seat. Paddling is at the discretion of the Pale Kai Board, President, and Coaches. All members shall accept and comply with paddling restrictions due to disciplinary actions, safety concerns, strategic planning, or equipment maintenance. Any disagreement with official actions can be heard by the Pale Kai Board at a Pale Kai meeting with advance notice to the Pale Kai Secretary.

#### **Pale Kai Outrigger Dues Policy**

1. **Dues:** Dues will be set by the Pale Kai Board (Pale Kai By-Laws, Article III, Sect. 10). Dues cover Membership from March 1 through Feb 28.
  - a. Current dues are:
    - i. New Members: \$300
    - ii. Returning Members: \$300

- iii. Full Year Youth Members (High school and under): \$50
- iv. College Students (full-time): \$175
- v. Lifetime Members: FREE
- vi. Youth Summer / Junior Lifeguard Program Members: to be determined

- b. **Payment Options:** All dues are to be paid in full by the deadline set by the Pale Kai Board (Article III, Sect. 4) currently April 1. Payment plans (e.g., post-dated checks) can only be arranged under special circumstances with the consent of the Pale Kai Treasurer and President by April 1.
- c. **Returning Members:** Returning Members must pay dues by April 1 or not paddle. Any Returning Members who join after April 1 will have two free paddles before joining to accommodate crews trying to fill seats with past paddlers. Steerspersons will be held responsible for notifying coaches of abuses of this rule.
- d. If racing, Returning Members must pay dues before racing or after two free paddles, whichever comes first.
- e. The Pale Kai Board reserves the right to set or waive dues.

## 2. Refunds

- a. **Medical Refund:** A refund ends paddling with Pale Kai until full dues are paid. Medical prorated refunds will always be available with a doctor's note.
  - b. **Non-Medical Refunds:** Prorated refunds (currently \$25 per month) will be available until two weeks before iron-outrigger season with a compelling excuse. It will be the majority decision of the Pale Kai President, Vice President and Treasurer as to the acceptability of the excuse.
  - c. Any paddler who decides to drop out after iron-outrigger season will not be entitled to any refund without a medical excuse.
3. **Waivers:** All paddlers must sign the SCORA waiver before getting in a canoe. Any steersperson who does not enforce this may lose steering privileges. All paddlers who race in a SCORA event must also sign the SCORA waiver.
4. **Non-Payment:** Any Pale Kai paddler who shows up at a race regardless of the travel distance and who has not paid dues or fulfilled agreed arrangements will not be allowed to race. SCORA will be notified that he/she is not a member of Pale Kai.
5. **Member Responsibilities:** Paying dues and becoming a member of Pale Kai does not guarantee you a seat in a particular crew or race (Article III, Sect. 9). Membership allows you to participate in club activities and use club equipment at the discretion of the Pale Kai Board and Coaches. Because an outrigger canoe only carries six paddlers, there will be times when members are not able to paddle. It is the goal of the governing board to maximize the paddling opportunities for each member. Training, learning the skills of the sport, and physical conditioning will increase each member's level of participation.
- a. It is the member's responsibility to stay informed of club policies, activities, and events. All members are responsible for assisting in all aspects of running Pale Kai including but not limited to: equipment

maintenance, administrative assistance, race preparation and hosting, and fundraising efforts.

- b. (Article XI, Sect. 1)The conduct of each Pale Kai member has a direct effect upon the entire club. It is of the utmost importance that each Pale Kai member conducts him or herself, whether at a race, practice, club outing, or meeting with the highest degree of sportsmanship and consideration for fellow members, opposing clubs, and the general public. Pale Kai Outrigger's primary objective (Article II) is to maintain and encourage competitive outrigger canoe racing in the Avila Beach and surrounding areas, to participate in the true spirit of outrigger canoe racing in Southern California, to be organized and cohesive as a team unit and to have fun.